



## **STOUGHTON PARISH COUNCIL**

Councillors are summoned to a meeting of Stoughton Parish Council on  
Tuesday 25<sup>th</sup> June 2024 at 7.00pm at Stoughton Village Hall

If you would like further information, please contact the Clerk for details: [clerk@stoughtonpc.gov.uk](mailto:clerk@stoughtonpc.gov.uk)

### **AGENDA**

- 34/24 Welcome, Introductions and Chair's Opening Remarks**
- 35/24 Apologies for Absence**
- 36/24 Declaration of Interests**  
Any Councillor who has a particular interest or affiliation to any agenda item should declare it here.
- 37/24 Parishioners Comments**  
This is the allocated section of the meeting where members of the public can raise items for discussion.
- 38/24 Approval of the minutes of the previous meeting held on 7<sup>th</sup> May 2024**  
Councillors to approve the minutes as an accurate record of the meeting.
- 39/24 To review any actions from the minutes of the meeting held on 7<sup>th</sup> May 2024**  
Councillors to review and update actions and matters arising from said meeting.
- 40/24 Visit from the Director of Communications and Wellbeing from HDC**  
This is a new role within Harborough District Council.
- 41/24 23 Gaulby Lane**  
Receive an update on the ongoing issues with the property and agree any actions.
- 42/24 Cheese & Wine Event – 2<sup>nd</sup> July 2024**  
Discuss the event and agree details.
- 43/24 Overgrown Land at Charity Farm and Gaulby Lane**  
Receive an update with this ongoing issue and agree any actions.
- 44/24 Paul Cresswell Memorial Bench**  
Discuss and agree the details of this memorial.
- 45/24 Areas of Anti-Social Behaviour – Police Visit**  
Discuss this ongoing issue and agree any actions.
- 46/24 Cow & Plough Gate Access/Footpath Access**  
Receive an update following communication with the Cow & Plough.

#### **47/24 Planning**

- Application 24/00666/FUL. Demolition of existing dwelling, and erection of a dwelling (self-build/custom build). Tarnhows 22 Stoughton Lane
- Application 23/01487/PDN. Appeal. Notification to determine if Prior Approval is required for the proposed change of use of agricultural buildings to 5 dwellinghouses (Use Class C3) and for associated operational development (Class Qa and Qb).

#### **48/24 Internal Audit Service Provision**

Councillors to consider if the Parish Council are happy to remain using the LRALC audit service for the 2024/2025 year end accounts audit.

#### **49/24 Application for TPO on Pine Spinneys**

Receive an update on this application and agree any actions.

#### **50/24 Maintenance of Play Equipment**

Discuss what needs maintenance work to be carried out and agree actions.

#### **51/24 Separate Bank Account for the Community Garden Funds**

It was highly recommended during the recent financial audit that the Parish Council open a separate bank account to store the Community Gardens funds. Discuss and agree actions.

#### **52/24 Thurnby Lane Accidents and the Danger of the Road**

Discuss this ongoing issue and agreed any actions.

#### **53/24 Police Officer Amy Stokes to Visit the Village**

A report to be given following this visit.

#### **54/24 Pathway/Hedge junction of Church Lane/Gaulby Lane**

Discuss this issue and agree any actions.

#### **55/24 Village Notice Board**

A quote to be received and any work to be discussed and approved.

#### **56/24 Financial Matters**

- a. Councillors to review and approve payments due.
- b. Councillors to review and approve the bank reconciliation.
- c. Councillors to consider and approve documents relating to the 2023-2024 AGAR:
  - i. To complete and sign the Certificate of Exemption
  - ii. To receive the annual Internal Auditors Report for 2023/2024
  - iii. To consider recommendations or matters arising from the Internal Auditors narrative report
  - iv. To complete and sign the Annual Governance Statement for 2023/2024
  - v. To receive and sign the Accounting Statements for 2023/2024
  - vi. To receive and consider the explanation of variances
  - vii. To receive and consider the breakdown of reserves held
  - viii. To agree the dates for the period of public rights.

#### **57/24 Councillors Email Addresses**

The internal auditor has recommended that all Councillors adopt a .gov email address. Discuss and approve.

#### **58/24 Safety of Lithium-Ion Batteries and E-bikes and Scooters**

Discuss this campaign and agree any actions.

#### **59/24 Asset Inspections**

Record when the playground equipment was inspected and report any issues found and discuss actions if required.

**60/24 Remove 'Matters Arising' from Agenda**

The internal auditor recently suggested that this item is renamed to 'Items for Discussion at the Next Meeting' as it is not best practice to have an AOB.

**61/24 Tree Planting Opportunity**

LCC have distributed information of an opportunity to apply for grants towards 'tiny forests'.

**62/24 Matters Arising**

This section is only for discussing items, no decisions can be made here.

**Victoria Webster**

**Dated:** 11<sup>th</sup> June 2024