

STOUGHTON PARISH COUNCIL

The MINUTES of the meeting of

held on Tuesday 08th September 2020 at 7.00pm in
Stoughton Village Hall

Present: Cllr Mr Bob Battey (BB) Chair
Cllr Tom Richardson (TR)
Cllr Mrs June Sparrow (JS)
Clerk Karen Giddens (KG)

030/20 Welcome and Introduction and Chairs opening remarks

Cllr (BB) welcomed all and gave thanks to all for recent work done following recent audit and changes in legislation.

031/20 Apologies for Absence – Cllr Mrs Tracey Mee (TM)
Cllr Paul Cresswell (PC)

032/20 Declarations of interests. There were no declarations of interest.

033/20 Parishioners Time – There were no parishioners present

**034/20 Approval of the minutes of the previous meetings held on 10.03.2020
26.05.2020.**

The minutes of the Parish Council Meeting held on 10.03.2020 and the 26.05.2020 were accepted as a true record and duly signed by the Chairman Cllr (BB)

**035/20 To review any actions from the minutes of the meeting held on 10.03.20
26.05.20.**

Minute reference 022/20- speed reduction entering the village.

A request was sent to L.C.C. to request funding for Dragons Teeth and 20mph roundel road when entering the village. No further response other than acknowledgement has been received.

Action: Clerk to contact Highways for an update on the current situation.

036/20 To review and adopt revised:

(i) Standing Orders

The Standing Orders were reviewed and adopted.

(ii) Financial Regulations

The Financial Regulations were reviewed and adopted.

037/20 To review and adopt Equal Opportunities Policy

The Equal Opportunities Policy was reviewed and adopted.

Signed: Date: **12th January 2021**

038/20 To review and adopt:

(i) Risk Assessment

The Risk Assessment was reviewed and approved.

(ii) Financial and Management Risk Assessment

The Financial and Management Risk Assessment for 2020 – 2021 was reviewed and approved.

039/20 To review the Asset Register.

The Asset Register for the year ending 31.03.2020 was approved.

040/20 To review and adopt the Code of Conduct for the members of Stoughton Parish Council

The Code of Conduct was approved.

041/20 To consider concerns raised by Parishioners regarding the ending of the Permissive Footpath Scheme 30.09.2020.

Enquiries have been received from Parishioners regarding the forthcoming end of the permissive footpath scheme. Cllr (TR) noted that the permissive footpaths belong to the farmer and the scheme for permissive footpaths comes to an end on 30.09.2020. It is the landowner's decision if they continue to allow the public to use the footpaths. Cllr (TR) has written to the County Council for advice, but no response has been received.

It was resolved that: The Parish Council will keep a watchful eye on the situation.

042/20 To address areas of concern around noise levels from Stretton 2000 and resolve any actions required.

Cllrs noted that recently the noise levels have reduced. The level of noise encountered has been far less than previously heard. Details of how to raise issues on via the Noise app and on the website have been published in the latest Flyer.

Action – None currently.

043/20 To consider concerns raised by Parishioners regarding the increased noise levels from the Aeroclub and resolve any action required.

Cllr (PC) has asked for approval to contact the Aeroclub Management Committee and arrange an informal meeting to express concerns raised.

Action: Cllr (PC) will contact the Aeroclub and report back at the next meeting.

044/20 To note any planning matters

Case under investigation see enforcement case :12.08.2020 20/00288/COMS Home Farm Gaulby Lane Stoughton Leicestershire Stoughton. – Under Investigation.

Cllr (JS) has been asked what is happening with 23 Gaulby Lane.

The wall has been taken down and has not been replaced.

An enforcement case was open. The owner has attended a Parish Council meeting.

PC request to arrange a meeting with enforcement officer and owner on site.

Action: Clerk to contact enforcement officer and request that a meeting take place on site with Stoughton PC.

Signed: Date: **12th January 2021**

045/20

(i) To resolve action required following the Annual Playground Inspection.

Action: It was agreed that as no areas of high risk had been identified the Parish Council would source a qualified operator to repair the medium risks.

(ii) To note routine inspection of play area monthly

Action: The Parish Council are to note a routine monthly inspection of the play area and a record to be maintained.

046/20 Highways and Parish Community Fund

The matter was debated and at present non further action was necessary.

047/20 To approve annual review of Clerks Salary and terms and conditions.

Approved: Councillors did approve a salary rise to be decided when we have seen salary scales and the point Clerk is on the scale at the next meeting.

Action: Clerk to send Chair (BB) current pay scales and add to next agenda for finalisation.

048/20 To approve Clerk to undertake 2 Commune training to update parish website in line with current legislation

Since clerk has made this request LRALC are offering a Zoom meeting on this at the cost of £20.00.

It was agreed: Clerk to attend this initially and review further training later.

049/20 To approve Clerks attendance on LRALC Course on Minutes and Agendas.

Approved

050/20 To approve Council Expenditure

PAYEE	DETAILS	NET	VAT	GROSS
M & BG	Ground Maintenance Invoice 66539	£183.74	£36.75	£220.49
H.D.C	Inv D0016139 Dog & Litter Bins Jan - Mar	£108.65	£21.73	£130.38
LRALC	LRALC – Annual Membership		£0.00	£174.03
J.S. Brown	Speed Camera Maintenance		£0.00	£100.00
DM Payroll Services LTD	Payroll Services for 2020/2021 Inv 951		£0.00	£204.00
M. Ellis	Repairs to Community Garden Standpipe		£0.00	£36.00
M & BG	Grounds Maintenance Invoice 67465	£183.74	£36.75	£220.49
Natwest	Historic Statement Fee		£0.00	£5.00
BHIB	Annual Insurance		£0.00	£432.24
T. Evans	Hose Reel Community Gardens		£4.99	£29.99
M & BG	Grounds Maintenance Invoice 68098	£183.74	£36.75	£220.49

Signed: Date: **12th January 2021**

2 Commune	UKLC website Hosting, supporting & Email	£310.00	£62.00	£372.00
M&BG	Grounds Maintenance Invoice 68728	£187.74	£36.75	£220.49
J.S Brown	Invoice 899	£100.00	£0.00	£100.00
Information Commissioner	Data Protection REF – ZA452596	£40.00	£0.00	£40.00
H.D.C.	Dog & Litter Bins & Grass Cutting	£253.99	£50.79	£304.78
M & BG	Grounds Maintenance Invoice 69414	£183.74	£36.75	£220.49
Wicksteed Leisure	Annual Playground Inspection	£60.00	£12.00	£72.00
M & BG	Grounds Maintenance Invoice 70069	£187.74	£36.75	£220.49
June Sparrow	Village Flyer	£66.00	£0.00	£66.00

Income

PAYEE	DETAILS	NET	VAT	GROSS
HMRC	VAT			£1640.33
Community Gardens	Annual Subscriptions			£90.00

Approved

051/20 To approve bank reconciliation:

Balance per bank statements as of 5 th August 2020	£10,416.20
Plus, unpresented cheques as of 5 th August 2020	£0.00
Plus, unbanked cash as of 5 th August 2020	£0.00
Net Balance as of 5 th August 2020	£10416.20

Opening balance 31 st March 2020	£7434.25
Add receipts to 5 th August 2020	£5955.33

Total	£13389.58
Less Payments to 5 th August 2020	£2973.38

Closing Balance as per cashbook as of 5th August 2020

£10,416.20

£10,416.20

052/20 Date of next meeting – 10th November 2020

Signed: Date: **12th January 2021**

